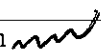


**REQUEST FOR QUOTATION**  
**\*\* THIS IS NOT AN ORDER \*\***

**Return Quotes To:**

The University of Tennessee  
 Purchasing Department  
 5723 Middlebrook Pike  
 Knoxville , TN 37921

Information	
Date:	10/19/2009
RFQ No:	6000037581
Collective No:	20004342
Return Quote By:	11/03/2009 5:00 PM
Promised Ship Date: (Furnish)	_____
Payment Terms: (Furnish)	_____
FOB UT Dest Unless Otherwise Specified Below	
Buyer:	Morris Wilson 
Phone:	865-974-3102
Fax:	865-974-2973

Vendor Address
Bidder # D99999
University of T
PARENT RFQ
UT TN

Item	Quantity	UM	Material/Description	Price Per Unit	Net Amount
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Any unregistered bidder must register at: <http://purchasing.tennessee.edu>. Scroll to "Bid & Proposal Advertisements" under Quick Links, and follow the instructions. Failure to do so will result in rejection of your bid.

The University of Tennessee is requesting quotations for the repair and refurbishment of Siemens OptiPoint telephone sets.

The University cannot guarantee any number of sets that will be sent for repair. Repairs will be requested on an as needed basis.

00001	1	LOT	Telephone Repair/Refurbishment of _____	_____	_____
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Siemens OptiPoint Telephone Sets per equipment and specifications listed below

- OptiPoint Entry #69900 @ \$ \_\_\_\_\_/Yr
- OptiPoint Basic #69902 @ \$ \_\_\_\_\_/Yr
- OptiPoint Standard #69906 @ \$ \_\_\_\_\_/Yr
- OptiPoint Advanced #69908 @ \$ \_\_\_\_\_/Yr

**SPECIFICATIONS:**

The University of Tennessee requires a refurbished telephone to include the following:

- 1) Replacement of the housing if unable to make appear in new condition.
- 2) The base unit retained - unless damaged. If base is damaged, remove the inventory tag located on the bottom and apply to the new base unit.
- 3) Replacement of the display, if needed.
- 4) Entire unit will be sent in for repair with handset included.
- 5) Handset cord replacement.
- 6) Like new - excellent working condition when returned.
- 7) A 30 day warranty provided by the vendor on all repaired equipment.

Telephones for refurbishment to include the following Siemens OptiPoint models:  
 OptiPoint Entry #69900 OptiPoint Basic #69902, OptiPoint Standard #69906 &  
 OptiPoint Advanced #69908.

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Manufacturer \_\_\_\_\_ # \_\_\_\_\_

Warranty \_\_\_\_\_

**GENERAL BID CONDITIONS:** All University of Tennessee general bid conditions apply to this bid. To view these conditions, which include protest procedures, please visit website "[http://purchasing.tennessee.edu/general\\_bid\\_conditions.htm](http://purchasing.tennessee.edu/general_bid_conditions.htm)". If for some reason you are unable to access this website you may telephone (865) 974-3311 for a hard copy of these conditions.

**SPECIAL BID CONDITIONS:**

**SBC 1 - Conflict Of Conditions:**

In the event that there are any conflicts between the general bid conditions and these special bid conditions the special bid conditions shall take precedence.

**SBC 2 - INFORMAL BID**

When responding in writing the envelope in which quotations are submitted should be identified by placing the required information on the outside of the envelope as follows: It is imperative that your name and address appear in the upper left corner of the envelope and that the collective number and due date appear in the lower left hand corner. Electronically transmitted bids will also be considered only whenever they are received in hand at the purchasing office by the time and date set for receipt of bids. Such electronically transmitted bids shall contain specific reference to the request for quotation inquiry number and due date; the items, quantities, and prices for which the bid is submitted; the time and place of delivery; reference to any other requested information; and a statement that the bidder agrees to all the terms, conditions and provisions of the request for quotations. All bids must be received in the purchasing department on or before the date and hour specified. Bids that miss this deadline will be rejected and returned unopened or kept on file in the purchasing department. No qualifying letters or statements from vendors will be considered a justification for accepting late bids.

For your convenience in submitting electronic bids, our facsimile (fax) number is:  
 Knox campus: 865-974-2973

**SBC 3 - Qualif. Statements:**

No qualifying letters or statements will be considered. Late bids will be returned to the bidder unopened.

**SBC 4 - Default Of Contractor:**

In the event the contractor defaults in performing this contract, the contractor agrees to pay The University all reasonable costs incurred in remedying such default, including a reasonable attorney's fee.

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**SBC 5 - In Accordance With Specifications:**

Bidders are cautioned that unless otherwise stipulated in their bids, it will be assumed that they are bidding in strict accordance with the specifications and will be required to strictly comply therewith. Any deviations whatever from the specifications must be fully set forth and itemized in detail in a letter accompanying the bid. Generalized statements submitted with your bid in order to avoid complying with this requirement in full detail will not be accepted.

**SBC 6 - Comprehensive General Liability Ins.:**

Bidders are required to maintain comprehensive general liability insurance including product liability coverage in the amount of at least \$1,000,000.00 per occurrence. Any purchase order(s) issued by The University are contingent on the maintenance of current liability coverage as described above.

**SBC 7 - Interpretations & Addenda:**

Any questions concerning conditions and specifications should be directed to the Purchasing Department in writing no later than five (5) days prior to the bid opening, inquiries must reference the date of bid opening and rfq number.

**SBC 8 - Period Of Contract:**

The contract when awarded shall cover the period of one year from date of award with a provision to extend by written mutual agreement for four (4) additional period(s) of one (1) year each.

**SBC 9 - Firm Prices:**

Price Increases will be entertained annually at the end of the initial contract period and at the end of any subsequent annual periods. Evidence of cost increase must be provided to substantiate any request for increase. In any event, the cost increase may not exceed either the Cost of Living or Consumer Price Index (CPI)

**SBC 10 - Quantities:**

The University of Tennessee does not guarantee that the quantities of items as stated on the bid form will be purchased. The figures shown are estimates only.

**SBC 11 - Price Reductions:**

The successful bidder will be required to give The University the benefit of all general price reduction to the seller's other customers occurring at any time during the effective period of the contract. Written notice shall be made to the Purchasing Department of The University in the event of a decrease in the contract price. Price decreases shall become effective immediately and shall be identical in amount to the general decrease extended to the successful bidder's other customers.

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SBC 12 - Cancellation Of Contract:

The University of Tennessee is required by state law to purchase its requirements from state contractors if prices are less than those prices obtained by The University of Tennessee. If during the term of this contract, a contract is received which has lower prices, The University reserves the right to cancel all or part of this contract.

SBC 13 - Termination - 30 Day Notice:

The University of Tennessee reserves the right to terminate this agreement within thirty (30) days via a written notice if it is deemed that the service is unsatisfactory.

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IF THE BIDDER TAKES EXCEPTION TO ANYTHING IN THE SPECIFICATIONS OR TERMS AND CONDITIONS. THE EXCEPTION MUST BE LISTED BELOW IF NECESSARY YOU MAY SUPPLEMENT YOUR COMMENTS WITH AN ATTACHEMENT LISTING YOUR EXCEPTIONS IF NO EXCEPTIONS ARE TAKEN WRITE 'NONE' IN THE AREA FURNISHED BELOW IF NO COMMENTS ARE FURNISHED IT WILL BE ASSUMED THAT NO EXCEPTIONS ARE BEING TAKEN

CERTIFICATION: MY COMPANY IS CLASSIFIED AS A:

NOTE: It will be assumed that business category is large if no response is furnished

LARGE BUSINESS \_\_\_\_\_ SMALL BUSINESS \_\_\_\_\_ WOMAN OWNED \_\_\_\_\_

PLEASE INDICATE BELOW ONLY IF YOUR FIRM IS AT LEAST 51 PERCENT OWNED BY A MEMBER(S) OF THE FOLLOWING GROUPS

BLACK AMERICAN \_\_\_\_\_ HISPANIC AMERICAN \_\_\_\_\_ ASIAN PACIFIC AMERICAN \_\_\_\_\_ NATIVE AMERICAN \_\_\_\_\_ ASIAN INDIAN AMERICAN \_\_\_\_\_

IT IS UNDERSTOOD AND AGREED THAT THIS BID. WHEN CERTIFIED BY AN AUTHORIZED SIGNATURE SHALL CONSTITUTE AN OFFER WHICH WHEN ACCEPTED IN WRITING BY THE UNIVERSITY S PURCHASING DEPARTMENT AND SUBJECT TO THE TERMS AND CONDITIONS OF SUCH ACCEPTANCE WILL CONSTITUTE A VALID AND BINDING CONTRACT BETWEEN THE UNIVERSITY OF TENNESSEE AND THE BIDDER/CONTRACTOR SUBMITTING SUCH OFFERING

WE OFFER TO SELL TO YOU THE ABOVE MATERIAL(S) OR SERVICES AT THE PRICE AND TERMS SPECIFIED HERON AND IN ACCORDANCE WITH THE UNIVERSITY S GENERAL AND ANY SPECIAL BID CONDITIONS FURNISHED AND INCORPORATED INTO THIS DOCUMENT ALL EXCEPTIONS ALTERNATIVE MATERIALS. OR SPECIFICATIONS IF ANY HAVE BEEN CLEARLY INDICATED IF YOU HAVE ANY QUESTIONS ABOUT THIS REQUEST FOR QUOTATION. CONTACT THE BUYER AT THE ADDRESS OR TELEPHONE NUMBER SHOWN ABOVE

WHEN OFFERING A "NO BID". PLEASE INDICATE YOUR REASON(S) BELOW AND RETURN THIS INFORMATION WITH YOUR RESPONSE

\_\_\_\_\_ DO NOT HANDLE THIS TYPE EQUIPMENT \_\_\_\_\_ CANNOT MEET SPECIFICATIONS  
 \_\_\_\_\_ CANNOT MEET REQUIRED DELIVERY \_\_\_\_\_ MATERIALS NOT AVAILABLE  
 \_\_\_\_\_ OTHER (SPECIFY) \_\_\_\_\_

IN COMPLIANCE WITH THE REQUIREMENTS OF CHAPTER 878. PUBLIC ACTS OF 2006 THE CONTRACTOR HEREBY ATTESTS THAT THE CONTRACTOR SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT AND SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF ANY SUBCONTRACTOR WHO WILL UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT

ALL FIRMS WISHING TO DO BUSINESS WITH THE UNIVERSITY MUST LIST THEIR FEDERAL TAX ID NO OR SOCIAL SECURITY NO (IF INDIVIDUAL) IN THE SPACE PROVIDED:  
 TAX ID OR SSN: \_\_\_\_\_

\_\_\_\_\_  
 (Signature)  
 \_\_\_\_\_  
 (Printed Name and Company Name)  
 \_\_\_\_\_  
 (Telephone #. Toll free if available)  
 \_\_\_\_\_  
 (E-Mail Address)

\_\_\_\_\_  
 (Date)  
 \_\_\_\_\_  
 (Title)  
 \_\_\_\_\_  
 (FAX #)  
 \_\_\_\_\_  
 (WEB Site Address)