

REQUEST FOR QUOTATION
****THIS IS NOT AN ORDER****

Return Quotes To:

The University of Tennessee
 Purchasing Department
 5723 Middlebrook Pike
 Knoxville, TN 37921

Information	
Date:	10/30/2009
RFQ No:	6000037651
Collective No:	20004362
Return Quote By:	11/18/2009 2:00 PM EST
Promised Ship Date: (Furnish)	_____
Payment Terms: (Furnish)	_____
FOB UT Dest Unless Otherwise Specified Below	
Buyer:	Sharon Mount
Phone:	865-974-3105
Fax:	865-974-2973

Vendor Address
Bidder # D99999
University of T
PARENT RFQ
UT TN

Item	Quantity	UM	Material/Description	Price Per Unit	Net Amount
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NOTE: Any potential bidder not otherwise notified by the University for this requirement must register at: <http://purchasing.tennessee.edu>. Scroll to "Bid & Proposal Advertisements" under Quick Links, and follow the instructions. Failure to do so will result in rejection of your bid.

Natural Gas Reservation per attached specifications. Contact Terry Ledford @865-755-2809

STOCK
 Doc. P10-04656

00001	4	LOT	Monthly Natural Gas Reservation/Demand	_____	_____
	Cost				
	Manufacturer _____ # _____				
	Warranty _____				
00002	1	LOT	Natural Gas (Commodity cost per decatherm)	_____	_____
	Manufacturer _____ # _____				
	Warranty _____				

ATTACHMENT
 1-SPECIFICATIONS - 2 PAGES

SBC 1 - SCOPE-REGULAR F/O:

The University of Tennessee is seeking an alternate supplier of natural gas. This alternate supplier would only be utilized in situations where the primary supplier was unable to provide the gas. The natural gas must be available on an "on demand" basis and must be guaranteed available for 10 days/month. The University is not obligated to purchase any amount, however, a framework order will be established with the successful bidder with the initial period beginning December, 2009 and ending March, 2010 to cover any necessary purchases.

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SBC 2 - CONFLICT OF CONDITIONS:

In the event that there are any conflicts between the general bid conditions and these special bid conditions, the special bid conditions shall take precedence.

SBC-3- SEALED BID

The envelope in which quotations will be submitted should be identified by placing the required information on the outside of the envelope as follows: It is imperative that your name and address appear in the upper left corner of the envelope and that the collective number, due date and time of opening appear in the lower left corner. Bid openings shall be public, on the date and at the time specified on the bid form. All sealed bids must be received in the purchasing department on or before the date and hour specified for bid opening. Sealed bids that miss the deadline will be rejected and returned unopened or kept on file in the purchasing department. No qualifying letters or statements from vendors will be considered a justification for accepting late bids.

SBC 4 - BID IN ACCORDANCE WITH SPECIFICATIONS:

Bidders are cautioned that unless otherwise stipulated in their bids, it will be assumed that they are bidding in strict accordance with the specifications and will be required to strictly comply therewith. Any deviations whatsoever from the specifications must be fully set forth and itemized in detail in a letter accompanying the bid. Generalized statements submitted with your bid in order to avoid complying with this requirement in full detail will not be accepted.

SBC 5 - COMPREHENSIVE GENERAL LIABILITY INS.:

Bidders are required to maintain Comprehensive General Liability Insurance including Product Liability Coverage in the amount of at least \$1,000,000.00 per occurrence. Any purchase order(s) issued by the University are contingent on the maintenance of current liability coverage as described above.

SBC 6 - INTERPRETATIONS & ADDENDA:

Any questions concerning conditions and specifications should be directed to the purchasing department in writing no later than five (5) days prior to the bid opening. Inquiries must reference the date of bid opening and RFQ number.

SBC 7 - QUANTITIES:

The University of Tennessee does not guarantee that the quantities stated on the bid form will be purchased. The figure shown is an estimate only.

SBC 8 - FIRM PRICES:

BIDDERS ARE REQUESTED TO BID A FIRM PRICE. IF THIS IS NOT POSSIBLE, BIDDERS ARE REQUESTED TO STATE IN THEIR BID THE INITIAL PERIOD THAT THEY WILL HOLD THE PRICE FIRM AND THE PERCENTAGE OF ESCALATION WHICH THEY PROPOSE NOT TO

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EXCEED AFTER THE INITIAL "FIRM PRICE" PERIOD.					

SBC 9 - PRICE REDUCTION:

The successful bidder will be required to give the University the benefit of all general price reduction to the seller's other customers occurring at any time during the effective period of the order. Written notice shall be made to the Purchasing Department of the University in the event of a decrease in the quoted price. Price decreases shall become effective immediately and shall be identical in amount to the general decrease extended to the successful bidder's other customers.

SBC 10 - CONTRACTED SERV. INS.:

Certificate of Insurance -

The successful bidder shall file with the Purchasing Department of the University of Tennessee, prior to commencing work, an appropriate certificate of insurance, in duplicate, evidencing compliance with the insurance requirements contained in the bid specifications.

Additional Insured -

The certificate of insurance shall name the University of Tennessee as an additional insured under the required policies of liability insurance set forth in the insurance requirements of these specifications.

The insurance required hereunder naming the University of Tennessee as an additional insured shall be primary insurance to any and all insurance that might be in force for the benefit of the University of Tennessee.

Insurance Requirement -

The successful bidder who provides products and services to the University of Tennessee will provide the University with satisfactory evidence of the following insurance coverage:

Workers compensation and industrial diseases insurance in the statutory amounts, and employers liability in the amount of \$500,000.

General liability insurance or comprehensive general liability insurance, including contractual liability, products/completed operation, and contractors broad form liability in an amount equal to \$1,000,000 combined single limits of liability.

Automobile liability insurance, including non-owned and hired automobiles, in an amount equal to \$500,000 combined single limits of liability.

Such insurance shall be written by insurers acceptable to the University of Tennessee. The certificate of insurance shall indicate whether the policy or policies of insurance are written on a claims-made or occurrence basis.

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GENERAL BID CONDITIONS: All University of Tennessee general bid conditions apply to this bid To view these conditions, which include protest procedures, please visit website http://purchasing.tennessee.edu/General_Bid_Conditions.htm
If for some reason you are unable to access this website you may telephone (865) 974-3311 for a hard copy of these conditions.

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IF THE BIDDER TAKES EXCEPTION TO ANYTHING IN THE SPECIFICATIONS OR TERMS AND CONDITIONS THE EXCEPTION MUST BE LISTED BELOW IF NECESSARY YOU MAY SUPPLEMENT YOUR COMMENTS WITH AN ATTACHEMENT LISTING YOUR EXCEPTIONS IF NO EXCEPTIONS ARE TAKEN WRITE "NONE" IN THE AREA FURNISHED BELOW IF NO COMMENTS ARE FURNISHED IT WILL BE ASSUMED THAT NO EXCEPTIONS ARE BEING TAKEN

CERTIFICATION: MY COMPANY IS CLASSIFIED AS A:

NOTE: It will be assumed that business category is large if no response is furnished

LARGE BUSINESS _____ SMALL BUSINESS _____ WOMAN OWNED _____

PLEASE INDICATE BELOW ONLY IF YOUR FIRM IS AT LEAST 51 PERCENT OWNED BY A MEMBER(S) OF THE FOLLOWING GROUPS

BLACK AMERICAN _____ HISPANIC AMERICAN _____ ASIAN PACIFIC AMERICAN _____ NATIVE AMERICAN _____ ASIAN INDIAN AMERICAN _____

IT IS UNDERSTOOD AND AGREED THAT THIS BID WHEN CERTIFIED BY AN AUTHORIZED SIGNATURE SHALL CONSTITUTE AN OFFER WHICH WHEN ACCEPTED IN WRITING BY THE UNIVERSITY S PURCHASING DEPARTMENT AND SUBJECT TO THE TERMS AND CONDITIONS OF SUCH ACCEPTANCE WILL CONSTITUTE A VALID AND BINDING CONTRACT BETWEEN THE UNIVERSITY OF TENNESSEE AND THE BIDDER/CONTRACTOR SUBMITTING SUCH OFFERING

WE OFFER TO SELL TO YOU THE ABOVE MATERIAL(S) OR SERVICES AT THE PRICE AND TERMS SPECIFIED HERON AND IN ACCORDANCE WITH THE UNIVERSITY S GENERAL AND ANY SPECIAL BID CONDITIONS FURNISHED AND INCORPORATED INTO THIS DOCUMENT ALL EXCEPTIONS ALTERNATIVE MATERIALS OR SPECIFICATIONS IF ANY HAVE BEEN CLEARLY INDICATED IF YOU HAVE ANY QUESTIONS ABOUT THIS REQUEST FOR QUOTATION CONTACT THE BUYER AT THE ADDRESS OR TELEPHONE NUMBER SHOWN ABOVE

WHEN OFFERING A 'NO BID' PLEASE INDICATE YOUR REASON(S) BELOW AND RETURN THIS INFORMATION WITH YOUR RESPONSE

_____ DO NOT HANDLE THIS TYPE EQUIPMENT _____ CANNOT MEET SPECIFICATIONS
 _____ CANNOT MEET REQUIRED DELIVERY _____ MATERIALS NOT AVAILABLE
 _____ OTHER (SPECIFY) _____

IN COMPLIANCE WITH THE REQUIREMENTS OF CHAPTER 878. PUBLIC ACTS OF 2006 THE CONTRACTOR HEREBY ATTESTS THAT THE CONTRACTOR SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT AND SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF ANY SUBCONTRACTOR WHO WILL UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT

ALL FIRMS WISHING TO DO BUSINESS WITH THE UNIVERSITY MUST LIST THEIR FEDERAL TAX ID NO OR SOCIAL SECURITY NO (IF INDIVIDUAL) IN THE SPACE PROVIDED:
 TAX ID OR SSN: _____

 (Signature)

 (Date)

 (Printed Name and Company Name)

 (Title)

 (Telephone #. Toll free if available)

 (FAX #)

 (E-Mail Address)

 (WEB Site Address)

SPECIFICATIONS

REQ # 20004362

The University of Tennessee – Knoxville
Specification for
Contract for Supplemental/Peaking Natural Gas

The University of Tennessee – Knoxville (UTK) is soliciting bids from qualified suppliers/marketers (Bidders) for supplying supplemental natural gas for the UTK Steam Plant.

This contract is for a monthly amount of 0 to 25,000 decatherms with a maximum daily quantity of 2,500 decatherms from this contract for the months of December, 2009, January, 2010, February, 2010, and March, 2010 only on a 10 day/month call agreement basis only. This natural gas shall be on an as demanded basis from the bidder and be guaranteed to UTK from the bidder. This natural gas shall not necessarily be the first gas through the meter in any given time period. The University is not obligated to take any gas during any time period, but gas shall be guaranteed available for 10 days/month as noted above.

This agreement may be used for the bidder to supply natural gas to UTK during times of curtailment by the Knoxville Utilities Board (KUB). UTK may be taking natural gas from KUB under existing contracts, or under this contract during all other times.

UTK will give the successful bidder a minimum of 20 hours notice prior to taking delivery of natural gas from this contract.

The bidder shall be totally responsible for delivery of natural gas to KUB's city gate at Knoxville, Tennessee. This includes all commodity and transportation fees, permits, and any other responsibilities required to bring natural gas to this point. KUB will deliver natural gas to UTK from this point.

The bidder's pricing to UTK shall be from origination to the KUB gate. UTK will make payments to KUB for delivery from KUB's gate to the UTK Steam Plant.

Bidders must have the following minimum qualifications: Three (3) years in business providing the requested services. A minimum of 3 currently contracted clients/customers receiving similar services with annual natural gas purchases exceeding 150,000 decatherms.

Commodity pricing to be based on TN500L index.

Monthly reservation/demand cost: _____

Commodity cost: _____ /Decatherm