Notice of Award

Validity period: 08/15/2016 - 08/31/2021

Extensions: 1 additional 5 year period with written mutual agreement.

Vendor contact:
Rep’s Name Lauren Ellis (for orders), Account Executive
Phone: 615-879-8423
Email: Lauren.ellis@staples.com
Other contact: Debbie Spurgeon

This agreement is extended to all University of Tennessee campuses and institutes and any state governmental entity in the State of Tennessee.

Items listed below will not be purchased at one time but over the term of the agreement.

This agreement is based on the following:
1. Staples’s response to ESM Bid ID 736; including BAFO, and numerous emails
2. ESM Bid ID 736

Any questions regarding this agreement should be directed to Jackie Haun at jhaun4@tennessee.edu

Unless otherwise stated herein, the University’s Standard Terms and Conditions, available at http://purchasing.tennessee.edu/UT_Standard_Terms_&_Conditions.html are incorporated into this Purchase Order as well as those contained in the referenced RFO.
Promotional items including apparel as needed.

Logos must have prior approval by Office of Trademark Licensing. Failure to have approval prior to submission may result in delays to your order.

CURRENT METHOD FOR ORDERING: Call or email dedicated Account Manager E-store interface to integrate with ESM is being evaluated.

Additional Information:
1. 1st color imprint provided at NC for hard goods only, not textiles
2. Set up charges waived for select suppliers for standard logo configuration
3. 8% cap for UPS ground; option to used existing UT shipping contracts.
4. Will request lower minimum from 3rd parties.

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Signature  Jackie Haun
5. 20% or greater on ASI published pricing at tier corresponding with quantity.

6. Will price match to other websites for appropriate/reasonable conditions. Does not apply to expired vendor specials

7. Warehouse space available, no limit, included in stocked item pricing

8. Promotional stocked items - blank T-shirts, blank inventories for decoration.

<table>
<thead>
<tr>
<th>Item</th>
<th>QTY</th>
<th>UM</th>
<th>Material/Description</th>
<th>Price Per Unit</th>
<th>Net Amount</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total Net Amount without Tax USD</td>
<td>1,000,000.00</td>
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The University of Tennessee conforms to all applicable rules, regulations and relevant orders of the Secretary of Labor. Affirmative action clauses and supporting regulations are incorporated by reference. 41 C.F.R. 60:1.4 sections 60-250.22, 60-741.22 and C.F.R. 61-250.10.

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